



REGULATIONS

Please read carefully

1	<p>ENTRIES AND ENTRY FEES</p> <p>a. Entries to be made online by following the ‘Run my Festival’ link from the Festival website www.coulsdonpurleyfestival.co.uk by 31st January 2022.</p> <p>b. Fees are non-returnable unless the whole class is withdrawn by the organisers.</p> <p>c. The Committee reserves the right to refuse entry.</p> <p>d. Late entries will not be accepted, and no switching of classes is permitted.</p> <p>e. Age categories apply to performers' ages (if 18 or under) on 1 January 2022.</p>
2.	<p>TIME OF COMPETITION</p> <p>a. Festival classes will run from 4th March to 26th March 2022. See the current timetable on the Festival website. http://www.coulsdonpurleyfestival.co.uk/time-table.html</p> <p>b. A schedule will be issued to entrants once all entries have been collated.</p>
3.	<p>MUSIC</p> <p>a. A copy of the piece of music selected by the entrant, must be provided for the Adjudicator.</p> <p>b. In Speech and Drama classes, a script of the own choice pieces must be provided for the Adjudicator.</p> <p>c. Performers may not perform more than once in any one solo class.</p> <p>d. The same OWN CHOICE pieces may not be performed in more than one class.</p> <p>e. Performers who have studied with the Adjudicator may not compete.</p>
4.	<p>PERFORMANCE</p> <p>a. All participants under the age of 16 MUST BE ACCOMPANIED BY an adult with parental responsibility.</p> <p>b. The Festival encourages an awareness of presentation and urges performers to dress suitably and to take a bow at the end of their performance.</p> <p>c. MARKS will be awarded, and performers will be placed in the following categories according to their achievement: <u>MERIT, HONOURS, DISTINCTION AND OUTSTANDING.</u> Certificates will be awarded for each category. The winner and runner-up in each class should be announced by the Adjudicator except in classes where there are 3 or fewer entries where only the winner will be announced. In the event of a performer not reaching Merit standard they will be awarded a Certificate of Participation.</p> <p>d. <u>TROPHIES AND AWARDS</u> will be awarded to performers who give the best performance in those classes which are eligible for a specific prize, provided that the performance has earned an Honours, Distinction or Outstanding Certificate.</p> <p>e. <u>CUP/TROPHY HOLDERS</u> are responsible for the safekeeping of their trophies. Any engraving undertaken shall be in an appropriate style and size and at their own expense. <u>CUPS AND TROPHIES</u> won at the 2022 Festival should be returned, by arrangement and in a cleaned condition, to the Cup Secretary, by <u>6 February 2023 AT THE LATEST</u> by arrangement with Malcolm Dalton, cpfest.trophies@gmail.com</p> <p>f. Classes are open to <u>AMATEURS</u> only; i.e. An amateur is someone who does not derive his/her livelihood from the branch of performance defined by the class title, in which he/she seeks to enter the festival. In any ensemble, all members must adhere to that principle.</p> <p>g. <u>TIME LIMITS</u> stated in the Syllabus must be strictly observed. Performers who exceed the time limit may be stopped.</p> <p>h. The Committee shall have the power to appoint or substitute other adjudicators without notice, where this is necessary,</p>

5.	<p>PHOTOCOPYING MUSIC IS ILLEGAL UNLESS WRITTEN PERMISSION OF THE PUBLISHER IS PRODUCED AT THE FESTIVAL. THE ONLY EXCEPTION TO THIS RULE IS AS FOLLOWS:</p> <p>When an OWN CHOICE work is selected from a publication containing several works (i.e., an Album or Volume) and which is not published separately, ONE PHOTOCOPY may be made FOR THE USE OF THE ADJUDICATOR at the Festival provided that the performer has already purchased his or her own printed copy and that the photocopy made is retained and destroyed by the Administrator of the Festival after the event. This permission specifically <u>DOES NOT</u> apply to works set by the Festival, but only to OWN CHOICE selections. This permission <u>DOES NOT</u> apply to copies for an accompanist, who should always be given a printed copy. Photocopies for the Adjudicator, as described above, must be totally legible or they may be refused.</p> <p>Speech and drama entrants do not have to seek copyright permission for any poetry, prose or solo dramatic items performed, to a limit of ten minutes. Dramatic items must be announced with title and author at the time of performance to qualify for copyright indemnity and the performer must not change the words or gender of the character.</p>
6.	<p>SAFEGUARDING</p> <p>The Festival aims to provide a safe environment for everyone who enters the event. Please refer to our Child Protection Policy and Creating Safer Festivals for Everyone, published on our website: http://www.coulsdonpurleyfestival.co.uk/regulations-and-policies.html</p>
7.	<p>RISK ASSESSMENT</p> <p>All reasonable Health and Safety precautions will be made to ensure the safety of everyone who attends the Festival. Each venue used by the Festival has its own comprehensive Risk assessment.</p>
8.	<p>PHOTOGRAPHY</p> <p>Please refer to the PHOTOGRAPHY AND FLMING POLICY published on our website: http://www.coulsdonpurleyfestival.co.uk/regulations-and-policies.html</p>
9.	<p>PRIVACY</p> <p>Please refer to the PRIVACY POLICY published on our website: http://www.coulsdonpurleyfestival.co.uk/regulations-and-policies.html and to the additional provisions under SAFEGUARDING above.</p>
10.	<p>Any comments or observations should be submitted in writing to the Chairman within 7 days of the end of the Festival. cpfest.chairman@gmail.com</p>